

## **Request for Proposals**

### **The Park School of Buffalo**

**4625 Harlem Road**

**Amherst, NY 14226**

[www.theparkschool.org](http://www.theparkschool.org)

**716.839.1242**

### **Overview:**

The Park School of Buffalo (herein referred to as PSB) is an independent, coeducational, college preparatory, pre-k – 12<sup>th</sup> grade school located on a 34-acre campus in Amherst, NY. The school was founded in 1912 by a group of Buffalo parents who had read the works of the educational philosopher John Dewey and sought to bring his vision of experiential education to Western New York. John Dewey served as an advisor to Park's first Board of Trustees. The school continues to operate according to its philosophical roots integrating environmental education, inquiry-based learning, creative and performing arts, and moral development. PSB supports a diverse student body and its small class sizes privilege close peer-to-peer and teacher/student relationships. Students and teachers alike are responsible for creating a caring community. 100% of the school's graduates progress to post-secondary education with many attending the most selective national public and private colleges and universities.

PSB serves families from all over Western New York, the city of Buffalo, Canada, and China. It houses 11 buildings, including 2 gymnasiums, 1 dining hall, a newly built science center, 1 farm house used for classrooms and administrative offices, 4 brick and mortar classroom buildings, and two other houses retrofitted as early childhood learning spaces. There are two vehicular entrances. One is off of Harlem Road and the other off of Chateau Terrace.

### **Scope of Project**

PSB has been granted 10 Securing Communities Against Hate Crimes For Nonpublic Schools and Day Camps grants through the New York State Division of Homeland Security and Emergency Services in order to make its campus and its buildings more secure against potential intruders.

The scope of the grants cover:

1. The construction of an electronic gate and bollards at the Harlem Road entrance;
2. The construction of an electronic gate and bollards at the Chateau Terrace entrance;
3. The installation of impact resistant doors in 8 of the buildings;
4. The installation of impact resistant windows in 8 of the buildings;
5. The installation of an emergency communications/public address system in 8 of the buildings.

## **Project Timeline**

The project is expected to be completed by November 1, 2023.

## **Bidding Requirements and Timeline**

Interested firms should:

1. Have at least 5 years of experience installing windows, doors, gates, bollards and public address systems for security purposes.
2. Submit a statement indicating that they will work toward a minority workforce and utilization goal of 25% along with a 5% goal for women.
3. Demonstrate an understanding of the specific needs of schools and campuses.
4. Make an appointment with the PSB contact (see below) to inspect the impacted areas of the campus by December 1, 2022.
5. Submit a bid to the PSB contact by 5 pm EST on December 15, 2022.

## **Decision Making**

1. The Park School of Buffalo is governed by an independent board of trustees.
2. The PSB board delegates to its Buildings and Grounds Committee the right to choose the appropriate contractor for this project.
3. A contract will be awarded no later than December 31, 2022

## **Point of Contact**

1. Please address all inquiries to Dr. Keith Frome, President, via email:  
[kfrome@theparkschool.org](mailto:kfrome@theparkschool.org).